

March 2016

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## A BRIEF OVERVIEW

1. A dynamic professional with more than 27 years of rich experience in the health and social development sector as well as with key focus on bottom line profitability by ensuring an optimum utilization of resources, excellence in relating to people across youth sections of society and motivating them towards making significant achievements, personally and socially.
2. Comprehensive experience in spearheading capacity enhancement activities in respect of all functions of the development projects social, economic and health with an emphasis on building partnership with support organization, stakeholders and communities.
3. A keen planner, strategist and implementer with proven success in devising and effectuating policies aimed at ensuring smooth running of hospital of for promotion and overall development of deprived sections as well as their successful execution.
4. Adept with the functioning of Bi-Lateral Agencies, Corporate Sectors, Local Government, Local NGOs, Government and Civil Society Organizations along with linking of deserving families with the benefits and convergence of the services.
5. Demonstrated abilities in identifying potential partner organizations and relating to cross functional teams of project partners and community members across all hierarchical levels & motivating them towards achievement of project objectives while adhering to the best practices.
6. Expertise in managing the development of training curriculum; formulating and reviewing training outlines, materials and organizing Training Programs for implementing agencies and technical teams on numerous issues.
7. Proficiency in initiating CSR policies / functions for community mobilization as well as monitoring and ensuring the adherence of policies, ethical standards as well as domestic and international norms.
8. Excellent interpersonal and communication skills, with proficiency to instill confidence, build and maintain strategic business/client relationships

## COMPETENCY MATRIX

- Community mobilization
- Program management
- Design interventions
- Reporting & Documentation
- Strategy Planning
- Capacity Enhancements
- Change process
- Manage transitions
- Budgeting & Cost Control
- Knowledge Sharing
- Program Administration
- Liaising & Coordination

## PROFESSIONAL EXPERIENCES

Director	April 2014 to present	Hospital & Rehabilitation Centre for Disabled Children. Ugratara-6 Janagal, Adhikari Gaon, Kavre, P.O. Box 6757, Kathmandu, Nepal, Phone: 977-11-661666
General Manager	February 2012 to March 2014	Norvic International Hospital & Medical College. Thapathali, P.O. Box 14126, Kathmandu, Nepal, Phone: 977-1-4258554
Chief Executive Officer	March 2009 to February 2012	Alka Hospital Pvt. Ltd. Jawalakhel, Lalitpur, Nepal, P.O. Box 24255, Kathmandu, Nepal, Phone: 977-1-5555555
Administrator	February 2006 to July 2007	Handicap International Nepal, P.O. Box 10 179, Narayan Gopal Chowk, Sallaghari, Kathmandu, Nepal; Phone: 977-1-4378482
Program Administrator	May 2002 to January 2006	DFID/Enabling State Program, P.O. Box 106, Kathmandu, Nepal; Phone: 977-1-4246956
Professional for Procurement Services	March 2000 to May 2002	Rural Development Program/GTZ, P.O. Box 1457, KSK Building, Pulchowk, Lalitpur, Nepal; Phone: 977-1-5526454
Chief of Administration	January 1999 to March 2000	Medicare National Hospital & Research Centre, P.O. Box 12168, Chabahil, Kathmandu, Nepal; Phone: 977-1-4467011
Credit & Finance Officer	March to December 1998	Rural Urban Partnership Program (NEP/96/003), an UNDP/UNCHS funded Program for income generation and enterprise development, P.O. Box 107, Kathmandu, Nepal; Phone: 977-1-5530123
Project Coordinator	January 1995 to March 1998	Naraynai Eye Care Project, a 24 Hour Television Charity Committee-Japan funded program for promotion of eye health program, P.O. Box 77, Birgunj, Nepal, Phone: 977-51-522560,

## ACADEMIC MATRIX

• Fellow	Health Care Management	New York State University	2011
• Diploma	Public Health Care Management	Georgia State University	2008
• Certification	Corruption & Good Governance Course (e-learning)	NORAD	2005
• Post Graduate Diploma	Public Health Administration	Institute of Health Care Administration, Chennai, India	1998
• Master of Business Administration (MBA)	Financial Management	Tribhuvan University, Kathmandu, Nepal	1997

## SKILLS and TRAINING MATRIX

### TRAINING

• <a href="#">Health Research Proposal Development and Research Management</a>	National Health Research Council, Ramshah Path, Kathmandu	Feb 22- Mar 2 2016
• Negotiation Skills		
• Developing Tomorrow's Managers	Government's Centre for Management and Policy Studies (CMPS), Sunningdale, Larch Avenue Ascot, United Kingdom	2002
• Program and Project Cycle Management With Logical Frame Analysis (PPCM)	(organized by DFID London)--Centre for International Development and Training (CIDT), University of Wolverhampton, Gorway Road Walsall, United Kingdom	2002
• Global Field Support System (accounting package)	(organized by UNICEF) UNICEF-Islamabad, Pakistan	1993

- Diploma in Computer Applications Crystal Computer Trading House & Institution, Kathmandu, Nepal 1999
- Secretarial Science Course United Mission to Nepal Business School, Kathmandu, Nepal 1988

#### **WORKSHOPS & SEMINARS**

- Primary Eye Care Service Delivery Workshop for Managers & Doctors, organized by Arvind Eye Hospital, Madurai, India
- Eye Care Service Delivery Workshop organized by SEVA Foundation Kathmandu, Nepal
- Expanded Immunization Program organized by MOH & UNICEF, Kathmandu, Nepal
- Solid Waste Management Workshop organized by SEJ-Nepal, Kathmandu, Nepal
- Accounting workshop organized by GTZ, Kathmandu, Nepal
- Advocacy on Public and Private-Sector perspectives for Value-based Governance: Convergence or Divergence organized by Management Association of Nepal (MAN), Kathmandu, Nepal
- Negotiating with the Maoists –Need to bring the Mainstream Political Parties to the Peace Process organized by Nepal Centre for Contemporary Studies (NCCS), Lalitpur, Nepal
- Affirmative Action in Nepal: Learning Experiences from elsewhere organized by Social Science Baha, Kathmandu, Nepal

#### **MEMBERSHIPS/OTHER ACTIVITIES**

- Advisor, Education for Underprivileged Children, Bhaktapur, Nepal
- 1<sup>st</sup> Vice President, Lions Club of Kathmandu, Haratimata
- Founding Director, Ideal Multi Services (P) Ltd. Dhapasi, Kathmandu, Nepal
- Founder Member, Thapathali Janakalyan Pariwar, Babar Mahal, Kathmandu

#### **RESEARCH & STUDIES**

- Team Leader –Feasibility study of Gurkha Hospital & Research Institute
- Team Leader- Study on open border and its historical & socio-economic analysis
- Team Member – Development of Operational Manual for Dalit Empowerment & Inclusion Project
- Team Member—Development of Project Document for Dalit Empowerment & Inclusion Project
- Team Member- A Socio Economic Study on Botes from Chitwan Municipality
- Team Member- Development of Operational Guideline for Janajati Empowerment Project